



## **JOURNAL SUBMISSION GUIDELINES**

### **I. FORMS OF SCHOLARSHIP**

The *Singapore Law Review* accepts **Articles** subject to the requirements for content of submissions in *Part II*. The Editorial Board may also consider publication of **Book Reviews** on a case-by-case basis.

### **II. REQUIREMENTS FOR CONTENT OF SUBMISSIONS**

- a. Length:** For Articles, we have a minimum length requirement of 5,000 words. Generally, Articles should not exceed 11,000 words. However, well-written and concise contributions exceeding this limit will be considered, subject to the Editorial Board's discretion.
- b. Title:** Contributions should have a title which is both concise and descriptive.
- c. Abstract:** All contributions should be accompanied by an abstract of no more than 150 words.
- d. Name and Autobiographical Notes:** Contributors are requested to supply their full name in whatever convention they personally prefer, not necessarily adopting the first name followed by last name convention. Autobiographical details should appear at the footnote section of the first page, designated with an asterisk "\*", and precede any other footnotes in the contribution. The content should include the contributor's academic and professional qualifications, institutional affiliation, and current title. Acknowledgements (if any) may also be included, for example:

\* Third Year Student, Faculty of Law, National University of Singapore. All errors remain my own.
- e. Data:** For contributions of an empirical research nature, we kindly request for the relevant datasets to be submitted along with the Article.
- f. Graphics:** The use of graphics, tables, and charts should be kept to a minimum unless the contribution is of an empirical research nature.

### III. HOUSE STYLE

a. **Headings:** The number of levels of headings should not normally exceed four.

- i. First level headings should be centred and typed in capitals. The first level headings should also be preceded by capitalised Roman numerals (e.g., I, II, etc.):

#### I. FIRST LEVEL HEADING IN CAPITALS

- ii. Second level headings should be centred, italicised and typed with initial capitals for main words only. The second level headings should be preceded by capitalised alphabets (e.g. A, B, etc.):

#### *A. Second Level Heading in Italics*

- iii. Third level headings should be flushed to the left, italicised and typed with initial capitals for the first word and proper names only. The third level headings should be preceded by Arabic numbering (e.g., 1, 2, etc.):

#### *1. Third level heading in Italics*

- iv. Fourth level headings should be flushed to the left, italicised, and typed with initial capitals for the first word and proper names only. The fourth level headings should be preceded by alphabets in parentheses (e.g., (a), (b), etc.), end with a colon and run into text:

#### *(a) Fourth level headings in Italics: [Run into text...]*

b. **Quotation:** Quotations should be clearly indicated and it is vital that they are accurate.

- i. Where letters or words are replaced or inserted within a quotation, the replacement or inserted letters or words should be indicated in brackets “[ ]”.
- ii. Where words, phrases or sentences are omitted within a quotation, the omission should be indicated by ellipses “...”. No indication of punctuation before or after the ellipse is necessary.
- iii. Where the quotation exceeds forty words, it should be typed as a separate paragraph, left-indented and right-indented.
- iv. Double quotation marks should be inserted at the beginning and end of every quotation, but not when the entire quotation is indented or at the beginning of every new paragraph within a quotation.
- v. Single quotation marks should be used at the beginning and end of quotations within a quotation.

- c. **Foreign Words:** Foreign words not currently absorbed into the English language should be italicised (e.g., “*cestui que trust*”, “*jus gentium*”, “*lex mercatoria*” etc.).
- d. **Footnote Numbers:** Generally, footnote numbers should be placed at the end of the quotation or sentence, after the punctuation. When referring to one word, the footnote number should be placed directly after the word.
- e. **Citation:** Authors should ensure that citations conform to the McGill Law Journal, *Canadian Guide to Uniform Legal Citation*, 8th ed (Toronto: Carswell, 2014).

#### IV. CONFLICTS OF INTEREST

Once a submission is accepted by the *Singapore Law Review*, the author is required to disclose all potential conflicts of interest in the first footnote of the published version. Authors must identify any organisations that provided funding for the research or writing of the **Article** or **Book Review**, as well as any personal or family financial interests that might be relevant.